

## Requirements Gathering

### *Summary*

*Discover how business requirements underpin every project and the critical role they play in its success or failure. Accurate business requirements answer both the questions “Are we building the right thing?” and “Are we building it right?” This course teaches learners how to use requirements gathering and validation techniques to successfully build a product from the inception of the project to its completion.*

*Length: One Day*

### *Course Description:*

The word “requirements” appears 346 times within the PMBOK but is only described in detail in a single paragraph in the Scope section. Yet requirements are the foundation of every project of any type and the number one reason for their success. Or, all too often, failure.

This course takes a deep dive into the processes and human interactions that are necessary to truly understand what the end result of a project should be. It examines the function of requirements analysis, describes a framework for successfully executing the work, and links the necessary activities to the overall project objectives.

It is delivered from the perspective of what the project manager needs to know about this critical phase of the project and provides insights to the challenges a business analyst faces. It considers the types of stakeholders associated with a project, why they might behave the way they do, and methods for overcoming obstacles.

### *Learning Outcomes:*

At the end of the course participants will have a greater understanding of and ability to execute on:

- Needs Assessment
- Requirements Planning within a Project Framework
- Requirements Elicitation and Analysis
- Traceability and Monitoring
- Solution Evaluation

### *Management Competencies addressed:*

Participants will enhance their competencies in the gathering, analysis, communication and validation of requirements within a project framework.



*Instructional Approach:*

This course is made up of short lectures, multiple exercises, and case vignettes. You will undertake both individual exercises and team assignments. You are guaranteed not to be bored.